

Rules for cell culture room E2018 at CBI

Access to the room requires activation of your badge (it takes about a week) and a short introduction by Julien BATISSE.

How to book the medium for your production ?

The file "Prod Schedule for Media Order_2024" should be filled online (seafile) every time you make production :

- [Prod Schedule for Media Order_2024](#)

Please **fill the green lines** in this table. All the rest will be calculated automatically, allowing Julien to follow the remaining stocks.

How to book the incubators

Book the incubators with the outlook calendar (ask Julien for the access)

What to order ? on which budget line ?

When something is missing , just go see Julien, he will tell you what to do.

- routine staff (autoclave bags, paper...) ⇒ BSI com
- consumable staff (falcon, tips, stericup...) ⇒ teams
- **Good to know:** Julien has a « team » stock for « luna counting » slides and adhesive membranes (breathseal sealer). No need to order yourself, just go ask him.

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