

Rules for cell culture room E2018 at CBI

Access to the room requires activation of your badge (it takes about a week) and a short introduction by Julien BATISSE.

How to book the medium for your production ?

The file "Prod Schedule for Media Order_2024" should be filled online (seafile) every time you make production :

- [Prod Schedule for Media Order_2024](#)

Please **fill the green lines** in this table. All the rest will be calculated automatically, allowing Julien to follow the remaining stocks.

Please fill only green columns: rest are automatic formulas						PLEASE DO NOT ENTER already done production	liquid media needs	powder media needs	serum needs
People	Schedule Start date	Production	Qty in L	powder	liquid	virus amplification	media required bottles	media required vials (or equivalent for 1L)	serum required bottles
Yury Julien	15/01/2024	IN/LEDGF	10		1	1500	19	0	2
Philippe	10/01/2024		10		1	1500	19	0	2
Brian	26/01/2024		9	1		1350	0	10	2
						0	0	0	0
						0	0	0	0
						0	0	0	0
							required bottles:	required vials:	required bottles:
							=> 38	10	6
							4	vials	bottles
							boxes		
							left boxes :	left vials :	left bottles :
							4,5	76	10
							Stock box left:	vials left	Stock bottle left:
							8,5	66	4

How to book the incubators

Book the incubators with the outlook calendar (ask Julien for the access)

What to order ? on which budget line ?

When something is missing , just go see Julien, he will tell you what to do.

- routine staff (autoclave bags, paper...) => BSI com
- consumable staff (falcon, tips, stericup...) => teams
- **Good to know:** Julien has a « team » stock for « luna counting » slides and adhesive membranes (breathseal sealer). No need to order yourself, just go ask him.

Reminder for media

Liquid GMEM

GMEM powder

Cleaning

Please clean the PSM before and after your work with ammonium spray!

Don't let your dirty bottles more than one day for decontamination (1 week-end, not more)

Cleaning sessions (each 3 weeks) has been scheduled by Mylene

[schedule](#)

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